



Church Assessment Execution Timeline

Growing Young Assessment Supporting Materials

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Growing Young Assessment

While the timeline and steps necessary to implement the Growing Young assessment vary greatly based on your church's specific context and culture, the information below outlines a basic plan other churches have found helpful. Please use it as a template and modify to fit your needs.

Your report will be generated automatically the moment you complete the assessment, although we recommend planning a *minimum* of 4 weeks between when you purchase the assessment and when you should expect to share the findings publicly. Also note that this timeline is designed for implementation of the church version of the assessment. If you are utilizing the individual or team version, you can likely shorten or skip several of these steps.

1

Order the assessment



Today

Once you have purchased the appropriate version and submitted payment, complete the assessment setup (this takes approximately 10-30 minutes). You will receive a custom link to your assessment, as well as have the option to send personalized email invitations whenever you're ready.

2

Gather a team and make a plan



Allot 1-3 weeks

To ensure wide participation of your congregation, involve a variety of leaders in the planning process. Utilize the *Growing Young* book and other supporting materials to help those leaders understand the goals behind utilizing this assessment.

Consider forming a team of approximately 2-8 others who will take the lead in promoting the assessment, reflecting on and discussing the results, and sharing the results with a larger team and/or the overall congregation.

3

Promote and share the assessment



Allot 2-4 weeks

Once you're ready for your congregation to take the assessment, promote and share it through multiple channels (including but not limited to):

- Make an announcement during a worship service, congregational meeting, Sunday school, or other gathering. We have provided a video you can use for this announcement. Also consider a live demonstration of how to complete the survey.
- Send the link via email.
- Include announcements in your bulletin, newsletter, and/or on social media.
- For those who may have difficulty completing the assessment on their own, provide laptops or tablets after your worship service or during a ministry gathering with volunteers to assist.

Our experience is that keeping the assessment open for less than 1 full week is too little time to allow for wide participation. Further, those who do not complete the assessment after 3 weeks are unlikely to complete it at a later date. So the ideal window to promote participation is between 2-3 weeks.

The Growing Young Assessment was designed for ages 14 and up. For minors participating in this assessment, we recommend first receiving parental consent and relying on your church's appropriate policies surrounding similar types of participation.

4

Monitor Responses



Allot 2-4 weeks

The assessment main contact and anyone else you select to receive assessment updates will receive a weekly email that displays the total number and demographics of participants. This information can also be accessed in your online dashboard.

Use this information to provide reminders as needed and/or to encourage participation from specific groups (perhaps by age or role in the church) that are under-represented. Aim for as high percentage of participation as possible in order to gain an accurate picture of your congregation.

5

Close the assessment and receive your report



Once you are satisfied with the number of responses you have received, login to your dashboard and close the assessment. You will instantly receive your report.

6

Discuss and share your results



Within 2 weeks of closing the survey

We recommend that your core team of 2-8 people read through and deeply reflect on the results of your assessment. That team might also want to make a presentation to a larger leadership group in your church to discuss implications before the results are communicated to your overall congregation.

7

Schedule and conduct call with your Growing Young coach



Within 2-4 weeks of closing the survey

Your purchase of the church version of the assessment includes one coaching call. Once your assessment has been completed, you will be able to schedule a call with an experienced coach who will help you process the results and determine next steps.

8

Communicate results and next steps to congregation



Within 4 weeks of closing the survey

Since a significant portion of your congregation will have participated in the assessment, many people will be interested to hear the results. Consider communicating the results during a worship gathering, in a special congregational meeting, or perhaps also through an electronic report. More information on how to do this can be found in **“Tips for Sharing Assessment Results with Your Church”**.

9

Implement next steps



Over the next 1-5 years

Your report will include ideas you can implement right away, as well as help you identify important long-term goals. Undoubtedly some of your next steps will involve culture change, rather than just minor or quick programmatic shifts. Our team at the Fuller Youth Institute would love to continue to support you in your journey. Refer to the final page of your assessment report for ways FYI can help you pursue lasting change.

10

Celebrate small and large wins



Maintain momentum by looking for opportunities to celebrate progress with your team.